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| **Customer:**  **B**    **B** |  | | | | | | | | | | | | | | **Date:** | | |  |
| **Manual:** | **Type: O&M** | | | | **Type: CMM** | | | | | | **Manual Revision:** | |  | | | **Revision Date:** | | |
| **Number:** |  | | | **Number:** | |  | | | |
| **Section:** |  | | | **Page:** | |  | | | | | | **Para:** | |  | | | | |
| **Figure:** |  | | | **Table:** | |  | | | **Part Number:** | | | |  | | | | | |
| **Discrepancy (Provide as much detail as possible):** | | | | | | | | | | | | | | | | | | |
| **Initiator:** |  | | | | | | | **Title:** | |  | | | | | | | | |
| **Submit to: B-E Customer Services.**  **via email** [**B-Ecustomerservices@breeze-eastern.com**](mailto:B-Ecustomerservices@breeze-eastern.com) | | | | | | | | | | | | | | | | | | |
| **Breeze Eastern Use Only** | | | | | | | | | | | | | | | | | | |
| **Engineering Services Disposition:** | | | | | | | | | | | | | | | | | | |
| **Engineering Services:** | | |  | | | | | | | | | | **Date:** | | | |  | |
| **Customer Services:** | | |  | | | | | | | | | | **Date:** | | | |  | |

**BE-Tracking #**

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| **Customer:**  1 | | |  | | | | | | | | | | | | | | | | | **Date:** | 2  16 | |
| **Manual:** | **Type: O&M**  3 | | | | | | **Type: CMM**  3 | | | | | | | **Manual Revision:** | | 4 | | **Revision Date:**  8 | | | | 5 |
| **Number:**  6 | | |  | | | **Number:**  7 | | |  | | | |
| **Section:**  9 | |  | | | | **Page:** | |  | | | | | | | **Para:** | | 11 | | | | | |
| **Figure:** |  | | | | | **Table:** | | | 10 | | | **Part Number:** | | | |  | | | | | | |
| **Discrepancy (Provide as much detail as possible):**  12  **DO NOT RETURN THESE INSTRUCTIONS TO BREEZE-EASTERN**  14  13 | | | | | | | | | | | | | | | | | | | | | | |
| **Initiator:** | |  | | | | | | | | | **Title:** | |  | | | | | | | | | |
| **Submit to: B-E Customer Services.**  **via email** [**BEcustomerservices@breeze-eastern.com**](mailto:BEcustomerservices@breeze-eastern.com) | | | | | | | | | | | | | | | | | | | | | | |
| **Breeze Eastern Use Only** | | | | | | | | | | | | | | | | | | | | | | |
| **Engineering Services Disposition:**  15  18  17 | | | | | | | | | | | | | | | | | | | | | | |
| **Engineering Services:** | | | | |  | | | | | | | | | | | **Date:** | | |  | | | |
| **Customer Services:** | | | | | 19 | | | | | | | | | | | **Date:** | | | 20 | | | |

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**INSTRUCTIONS: DO NOT RETURN THESE INSTRUCTIONS TO BREEZE-EASTERN**

**Items 1 through 14 to be completed by Initiator and items 15 onward will be completed by Breeze Eastern.**

1. Customer’s Name (end user).
2. Date submitted by originator of the form.
3. Manual type & number in question

{Example: - Operations & Maintenance (O&M) / Number TD-94-002 or Component Maintenance Manual (CMM) / Number TD-94-009}.

1. Manual Revision.
2. Revision Date of the manual.
3. Section reference within the manual (if applicable).
4. Page number/s.
5. Paragraph reference (if applicable).
6. Figure reference (if applicable).
7. Table reference (if applicable).
8. Part number affected (if applicable).
9. Discrepancies provide as much detail as possible.
10. Initiator’s full name.
11. Title/position of the initiator.
12. Engineering Services Disposition.
13. Tracking number.

**NOTE:** Number will only be created if it is confirmed that the manual revision is required.

Tracking number is created as follows:

2-digit year that the manual was first issued, and the 3-digit sequence number of each manual produced that year. First manual in each year is -001.

This is TD YYXXX TPDR MMDDYY XXX

Manual reference TPDR Issue Date

3-digit sequence numbers based on how many TPDRs are already appended to this manual. If this is the first, sequence is 001.

Example: TD94002TPDR112203002

1. Name of person in Engineering Services that provided the disposition.
2. Date completed the disposition
3. Names of Customer Services recipients of TPDR.
4. Date TPDR was forwarded to Customer Services for distribution.
5. Additional data & disposition if required.

**Breeze-Eastern LLC Phone: (973) 602-1001**

**35 Melanie Lane Email:** [**B-Ecustomerservices@breeze-eastern.com**](mailto:B-Ecustomerservices@breeze-eastern.com)

**Whippany, New Jersey 07981-1638 Web site:** [**www.breeze-eastern.com**](http://www.breeze-eastern.com)

**Attention: Customer Services**